Douglas Studios Senior Portrait Order Form 1538 Main St. Lafayette IN 47901 (765)447-7341

Office Use Only	
Order #:	
Date Rec:	Hold Date:
Ord Tg by:	checked by:
Date Notif:	Called/Card by:
Date Notif2:	Called/Card by:
Ship Date/#/by:	

For our use, don't fill out this corner

Name, Phone, Address Don't forget school and year!

Students Name: City:

Student Adress: Home #:

Zip: State: Work#: School:

Email Adress:

Only fill this out if you want retouching on your YB pose

Pick pose you want in the YB

Yearbook Pose - Please list below. A yearbook photograph is furnished to the school at No Charge

DSC#_____ Do you want retouching - YES NO List charge for retouching $

Package Order Section: (Frames and Custom items ordering on the back) Package #____ Package Price $

Package number and price

Pose/DSC #	Brief Description of Pose	8x10's	5x7's (multiples of 2 for packages)	Wallets (multiples of 8)	Wall portraits/ other

Poses for your package

→ Your Package includes___poses, # of poses used___,# of extra poses___x $15.00 = $

Any extra poses?

Ala carte & extra prints section: (5x7 size are single prints for ala carte and extra prints)

Pose/DSC #	Brief Description of Pose	Size	Quanity	Price	notes	Total

Prints you want not in your package; or, if you don't want a package

Total of all ala carte/extra print items $

Retouching Section:

Previews are not as sharp as finished prints. ALL blemishes, even small ones will be visable on every print size. Along with removing imperfections retouching will also soften lines and increase the overall quality of your prints. We highly recommend that you retouch your images. Once a print ismade without retouching it can not be added later. Basic is for minor blemsihes. Extensive is for severe blemishes, birthmarks, scars or shine from oily skin.

List Poses for BASIC retouching: _____ # of poses x $10.50 = $

Poses you want retouched

List poses for EXTENSIVE retouching: # of poses x $25.50 = $

List any special instructions or notes for retouch artist:

Extensive needs special instructions: 'remove scar, glare on glasses', etc

→ NO - I dont want any retouching, I know that all blemishes and imperfections will show in the final print. (please initial here)

Initial if no retouching

Wallet Personalization Section:

Spell my name like this:

How you want name

Please Print

Please Personalize the following Poses:

Which poses get personalized?

circle your options

Basic Pesonalization + # of poses___x $5.00= $

Name No Year Name '08 Name 2008 Black / White Use Best

circle your options

Deluxe Personalization + # of poses___x $7.00= $

Font A Font B *Font C* *Font D* *Font E*

'08 - 2008 - No Year

Black - White - Red - Green - Blue - Yellow - Purple - Use best

Pick font, year, color

circle your options

Signature Personalization + # of poses___x $12.00= $

Sign your name to a blank white index card with a fine point black marker. Black - White - Use Best

$

Total for this page